



Position Announcement

POSITION: Project Coordinator
(Valley Hi Family Resource Center)

Are you ready to help your community reduce the disproportionate number of African American child deaths?

We are looking for a Project Coordinator to work in conjunction with the Blue Ribbon Commission to oversee project planning and implementation.

The Project Coordinator is responsible for the overall implementation and oversight of the services in the Valley Hi and Meadowview communities focusing on the African-American population. The Project Coordinator shall implement culturally-informed and effective engagement strategies and facilitate staff in delivering services to the identified community members. The Project Coordinator will supervise the team members in engagement, individual and group services, fidelity to identified evidenced-based or best practices, data collection and reporting.

Duties include, but are not limited to:

- Develop and implement a specialized outreach plan for identified community members using culturally-informed and non-traditional strategies.
- Use data sources to identify and visit target high-risk areas of the identified communities.
- Identify community leaders and include them in the process of engaging high-risk families.
- Participate in outreach events to promote the activities and services available by the team as well as those in the established Family Resource Centers.
- Engage Advisory Panel in the recruitment, development and implementation of program staff, activities and services. Evaluate best practices and established services and, when appropriate, recommend alternatives to fit the African American population.
- Provide direct supervision, training, and consultation for Home Visitors.
- Participates in all program and county evaluations and systems of quality control in order to ensure that employees are working in compliance with government regulations and standards.
- Facilitates and participates in team meetings, consultations and supervision to further enhance the collaborative nature of the program.

QUALIFICATIONS:

Master's Degree from an accredited school of Social Work, Marriage Family and Child Counseling, Psychology or other Behavioral Science preferred.

A Bachelor's Degree in a Behavioral Science, Ethnic Studies or a related field or the equivalent combination of related work experience and education is required.

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One year of prior supervisory experience in a social service setting supervising direct service staff is required or at least five years of direct service delivery experience with high-risk populations in a social service setting is required.

Established experience working directly with the African American Community is required.

TO APPLY:

Fax: (866) 659-6866

E-mail: jobs@kidshome.org

Website: www.kidshome.org

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